


## LIBRARY

### Grades 3 and 4: Demonstrates knowledge of Library skills

4	3	2	1
			
Consistently applies skills and knowledge learned.	Usually applies skills and knowledge learned.	Sometimes applies skills and knowledge learned.	Seldom or never applies skills and knowledge learned.
Always uses search strategies effectively.	Usually uses search strategies effectively.	Sometimes uses search strategies effectively.	Seldom or never uses search strategies effectively.
Always able to access information with very little teacher assistance.	Usually able to access information with minimal teacher assistance.	Sometimes able to access information, usually needs teacher assistance.	Seldom or never able to access information without teacher assistance.
Produces highest quality work. Answers are all correct. Handwriting is legible.	High quality work. Very few errors. Handwriting is legible.	Work sometimes needs monitoring or re-doing. Handwriting may be difficult to read.	Work usually needs monitoring or re-doing. Handwriting is illegible.
Volunteers to answer the majority of questions asked and responds correctly.	Volunteers often and responds correctly.	Volunteers occasionally. Responses are sometimes correct.	Seldom or never volunteers. Frequently gives incorrect answers.
Appreciates quality and craftsmanship of literature by enthusiastic response and book recommendation.	Appreciates quality and craftsmanship of literature.	Shows some appreciation of quality and craftsmanship of literature.	Shows little or no appreciation of quality and craftsmanship of literature.
Chooses appropriate books independently and in a timely manner. On occasion, asks for guidance in order to expand reading interests. Enjoys borrowing library books.	Chooses appropriate books independently. Sometimes asks for help to locate books of interest. Enjoys borrowing library books.	Chooses books independently, but without thought given to content or level. Often needs assistance to find a book.	Does not like to check out books / does not check out books. Displays little or no interest in suggested books.


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### Grades 3 and 4: Participates effectively in cooperative learning groups

4	3	2	1
			
Provides leadership in completing the activity or assignment.	An active participant in completing the activity or assignment.	Some participation in completing the activity or assignment.	A passive learner in completing the activity or assignment or does not cooperate on the assignment.
Cooperates very well with others. Uses negotiation. Respects the opinions of others. Works quietly.	Cooperates well with others. Respects the opinions of others. Usually works quietly.	Usually cooperates with others. Usually respects the opinions of others.	Does not cooperate well with others. Does not respect the opinions of others. Often argues. Interferes with other groups.
Always tries to problem-solve before asking for help. Requires very little teacher assistance.	Usually tries to problem-solve before asking for help. Requires occasional teacher assistance.	Occasionally tries to problem-solve before asking for help. Requires teacher assistance.	Never tries to problem-solve before asking for help. Requires much teacher assistance.
Always uses time wisely and stays on task. Thoroughly completes work in time allowed and has perfect scores.	Usually uses time wisely and stays on task. Usually completes work in time allowed and has very few errors.	May not use time wisely or stay on task. Work may not be completed in time allowed and has some errors.	Does not use time wisely or stay on task. Work may be incomplete, have many errors, or be done in a rush.
Excellent skills when listening to the teacher and other speakers. Does not interrupt.	Very good skills when listening to the teacher and other speakers. Does not interrupt.	Good skills when listening to the teacher and other speakers. Interrupts occasionally.	Poor skills when listening to the teacher and other speakers. Interrupts frequently.
Always uses excellent speaking skills. Always uses appropriate volume.	Usually uses excellent speaking skills. Usually uses appropriate volume.	Sometimes may be difficult to understand when speaking. Volume may be too loud or too soft.	Usually difficult to understand when speaking. Volume usually too loud or too soft or does not answer when asked a question.
Eagerly responds to stories through discussion, writing or drawing.	Good response to stories through discussion, writing or drawing.	Limited response to stories through discussion, writing or drawing.	Does not respond or has a very poor response to stories through discussion, writing or drawing.

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### Demonstrates responsibility for library materials

4	3	2	1
			
Perfect book return.	Forgets their books 1 to 3 times per half year.	Forgets their books 4 to 6 times per half year.	Consistently forgets to return their books.
Always follows correct library procedures for check out / check in.	Usually follows correct library procedures for check out / check in.	Often needs reminders to follow correct library procedures for check out / check in.	Always needs reminders to follow correct library procedures for check out / check in.
Always takes good care of books. Always treats books gently.	Usually takes good care of books. Usually treats books gently.	Sometimes does not take good care of books. Sometimes is not gentle with books.	Takes poor care of books. Often treats books roughly.
Always takes responsibility for lost or damaged books. Reports lost or damaged books promptly.	Usually takes responsibility for lost or damaged books. Reports lost or damaged books.	Does not report that books are lost or damaged. Takes responsibility after questioning.	Seldom or never takes responsibility for lost or damaged books, even after questioning.
Always uses proper procedures when returning unwanted books during book selection time. Returns books to an upright position by pushing in book ends. Helps to keep shelves tidy.	Usually uses proper procedures when returning unwanted books during book selection time. Shelves are tidy.	Sometimes does not use proper procedures when returning unwanted books during book selection time. Shelves are not left tidy.	Seldom uses proper procedures when returning unwanted books during book selection time. Shelves are not left tidy.
Always respects the library facility (computers, furniture, displays, signs, etc.).	Usually respects the library facility (computers, furniture, displays, signs, etc.).	Sometimes does not respect the library facility (computers, furniture, displays, signs, etc.).	Seldom respects the library facility (computers, furniture, displays, signs, etc.).

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### Grades 3 and 4: Attentive, cooperative and respectful

4	3	2	1
			
Always maintains full eye contact with teacher. Always looks at the pictures if hearing a story.	Usually maintains full eye contact with teacher. Usually looks at the pictures if hearing a story.	Occasionally maintains full eye contact with teacher. Occasionally looks at the pictures if hearing a story.	Frequently does not maintain full eye contact with teacher or look at the pictures if hearing a story.
Always sits appropriately in their "personal space".	Usually sits appropriately in their "personal space".	Some difficulty sitting appropriately in their "personal space".	Frequently does not sit appropriately in their "personal space".
Always follows oral or written directions.	Usually follows oral or written directions.	Some difficulty following oral or written directions.	Frequently does not follow oral or written directions.
Never interrupts the speaker.	Seldom interrupts the speaker.	Occasionally interrupts the speaker.	Frequently interrupts the speaker.
Does not bother others or engage in inappropriate behavior.	Seldom bothers others or engages in inappropriate behavior.	Occasionally bothers others or engages in inappropriate behavior.	Frequently bothers others or engages in inappropriate behavior.
Always uses positive facial expressions that show interest, attentiveness and respect.	Usually uses positive facial expressions that show interest, attentiveness and respect.	Occasionally uses facial expressions that denote boredom, a lack of attentiveness or a lack of respect.	Frequently uses facial expressions that denote boredom, a lack of attentiveness or a lack of respect.
Always speaks appropriately with the teacher and others.	Usually speaks appropriately with the teacher and others	Occasionally speaks inappropriately with the teacher or others.	Frequently speaks inappropriately with the teacher or others.
Always uses appropriate indoor behavior (no yelling, running, etc.).	Usually uses appropriate indoor behavior (no yelling, running, etc.).	Occasionally does not use appropriate indoor behavior (no yelling, running, etc.).	Frequently does not use appropriate indoor behavior (no yelling, running, etc.).
Always well-behaved during class and book selection time.	Usually well-behaved during class and book selection time.	Sometimes not well-behaved during class or book selection time. Requires some re-directions.	Frequently not well-behaved during class or book selection time. Requires frequent re-direction. Behavior may be disruptive. Must be sent to the office or sit by self on occasion.